



Piscataway High School
 100 Behmer Rd
 Piscataway, NJ 08854
 April 02, 2017

FBLA NATIONAL LEADERSHIP CONFERENCE
ANAHEIM, CALIFORNIA | JUNE 27 – JULY 3, 2017

Authorization and Commitment to Pay

Once again, the PHS FBLA Chapter is planning to attend the FBLA National Leadership Conference, which is in Anaheim, California this year. In order to lock-in airfare and secure rooms in the block reserved for NJ chapters at the Anaheim Marriott Suites, we need to act quickly.

At this time, costs for lodging, air travel, airport transfers (LAX to hotel, hotel to LAX) in California, and conference registration are expected to be approximately \$1,174 per student based on quad occupancy (higher otherwise; if you cannot form a quad, Vista Travel will try to make a quad by combining students from different NJ schools). Departure will be from Newark Airport on Tuesday, June 27th and we will return to Newark Airport on Monday, July 3rd (times to be determined). Transportation to/from Newark Airport is NOT included. We hope to offer a “rebate” based on the chapter funds balance at the end of the school year and how many students attend. Food and entertainment are NOT included; students are advised to bring sufficient cash and/or a debit card.

The refund policy for airfare & hotel is detailed in the Vista Travel brochure (distributed separately) – read it carefully. For information on NLC Conference registration fees see <http://www.fbla-pbl.org/conferences1/nlc/> for details. **Under no circumstances will the PHS FBLA chapter or the District refund any funds beyond those received from Vista Travel or FBLA National Office; if you have to cancel, you may forfeit some or all money paid.**

Per District policy/practice, an adult chaperone (a chapter advisor) will be on this trip. While the group expects to stay together most of the trip, students will be competing, attending workshops, getting food, etc., without the advisor. As this is considered an extension of school, all PHS and District rules and policies are in full effect for the entire trip. As an FBLA event, students will sign and agree to adhere to the FBLA Code of Conduct, including strict curfews.

By signing below, you: (1) agree to these terms with the full understanding that neither the District nor the PHS FBLA chapter shall be held responsible for any cancelation fees or other liability, (2) acknowledge and approve of your child’s participation in this trip, (3) agree that one signature below represents consent of all parents/guardians, and (4) agree to pay a deposit of no less than \$400 (*check payable to “Piscataway Board of Ed.”; no cash, please*) to be received by Chapter Advisor no later than 2pm on Thursday, April 7, 2017, (5) agree to pay any remaining balance before 2pm on Thursday, April 27, 2017, (6) agree to provide medical insurance information (e.g., insurance card) for your child, and (7) agree that **the student will abide by the FBLA Code of Conduct and all instructions given by the advisor – failure to do so may result in immediate expulsion from the conference and an early return home, with parent(s)/guardian(s) responsible for any/all related financial expenses.**

 Student Name (please print)

 Parent/Guardian Name (please print)

 Student Signature

 Date

 Parent/Guardian Signature

 Date

 Parent/Guardian Name & Best Daytime Phone #

 Parent/Guardian Name & Best Evening/Night Phone #

 Alternate Emergency Contact Name

 Alternate Emergency Contact Phone #

 Student Cell Phone #

 Parent/Guardian – Best Daytime #

Questions? Please email Greg Michaels (Chapter Advisor) at gmichaels@pway.org